

BROWN UNIVERSITY  
OFFICE OF SPONSORED PROJECTS  
University Prior Approval System (UPAS)

**Principal Investigator or Co-PIs:** \_\_\_\_\_

**Sponsor:** \_\_\_\_\_

*A. Advance Account Request (PSAF# \_\_\_\_\_)*

Expected Start Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expected Award Amount: \$ \_\_\_\_\_

Justification for Request:

*B. Pre-Award Costs*

I/we wish to incur pre-award costs effective: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Applies to AFOSR, ARO, DOE, NASA, NEH, NIH, NSF, ONR grants only. For most sponsors, effective date may not be prior to OSP approval date and for all sponsors, cannot be more than 90 days prior to the anticipated date of the award.

Justification for Request:

*C. No Cost Extension*

Account No. 5-2 \_\_\_\_\_ Agency Award No. \_\_\_\_\_

Current End Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ End Date Requested: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Applies to DOE, NASA, NEH, NIH, NSF grants only. Brown can approve one 12 month no-cost extension no later than 10 days prior to the expiration date. Additional extensions require agency approval.

Justification for Request:

**The approval request(s) for an advance account and/or pre-award costs is consistent with the project proposed to the agency. The Department/Center/Program/Institute guarantees funding of all costs incurred should: 1) the proposal not be awarded; 2) in the case of pre award costs, the anticipated start date changes so that the conditions no longer apply.**

**PI/Co-PI Signature(s):** \_\_\_\_\_

**Approved: Chair/Director Signature:** \_\_\_\_\_

-----For OSP Use Only-----

Approved: A. [ ] B. [ ] C. [ ]: \_\_\_\_\_ Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Brown University Advance Account No.: 5-2 \_\_\_\_\_